

**A Note To  
Our Lady of Hope/St. Luke School**

To: \_\_\_\_\_

From: \_\_\_\_\_  
*(Parent's Signature)*

Date: \_\_\_\_\_

Subject: \_\_\_\_\_  
*(Student's Name)*

*(Check Applicable):*

is late due to \_\_\_\_\_  
\_\_\_\_\_

will be picked up by \_\_\_\_\_  
at \_\_\_\_\_ a.m. / p.m.

is returning to school after an absence of \_\_\_\_\_  
days due to an illness.

will be absent on \_\_\_\_\_  
due to \_\_\_\_\_

Other: \_\_\_\_\_  
\_\_\_\_\_

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